Store Account deactivation flow

Seller Management · https://multivendorx.com/docs/knowledgebase/vendor-account-deactivation-flow/

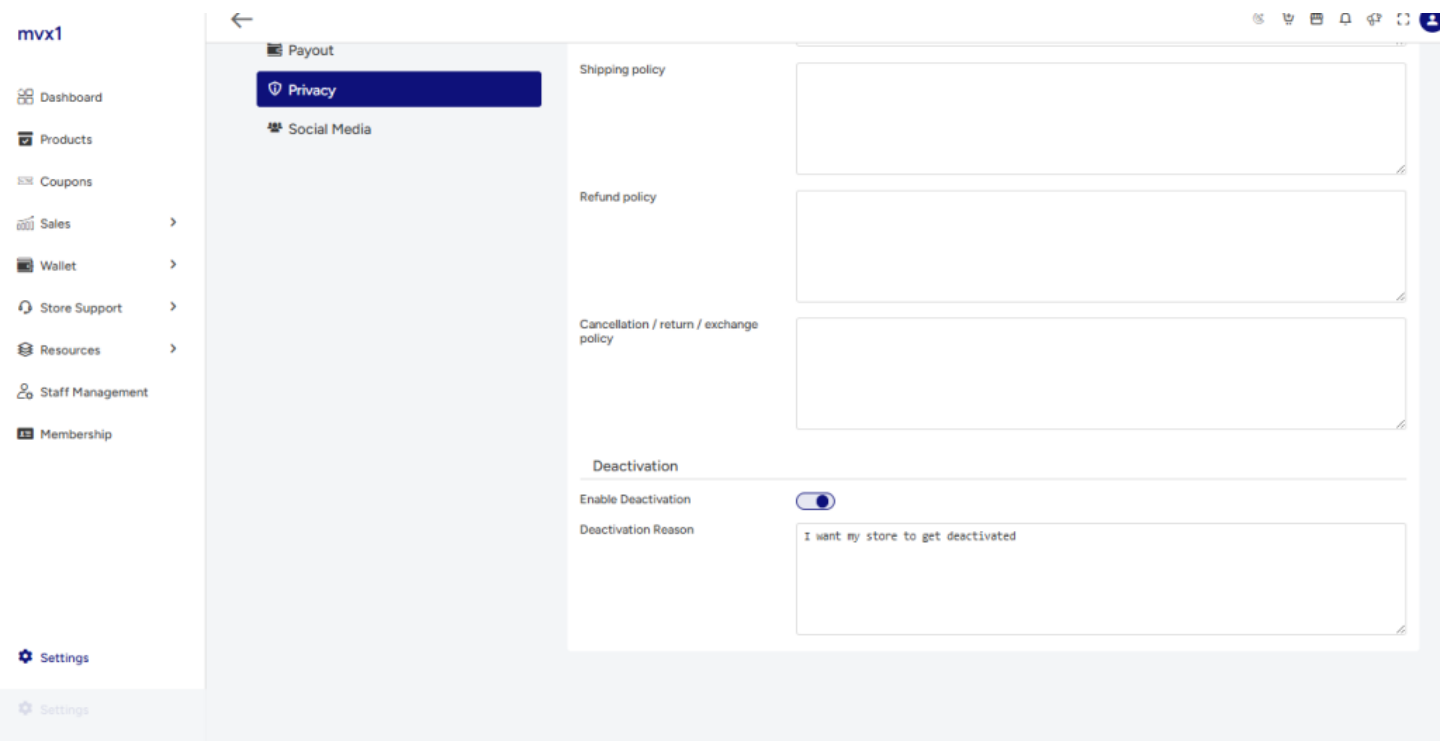
Brief Introduction

Deactivating a store account is an essential part of effective store management. It helps businesses minimize risks, control operational costs, strengthen security, and ensure compliance. At the same time, it allows companies to allocate resources more strategically and nurture stronger, more productive relationships with their store partners.

Store Account Deactivation from the Store Dashboard

Stores can request to deactivate their accounts by following these steps:

1. Go to the **Store Dashboard → Settings → Privacy**
2. Enable the "Enable Deactivation" setting
3. Enter the reason in the below box
4. The request is then sent to the admin for approval

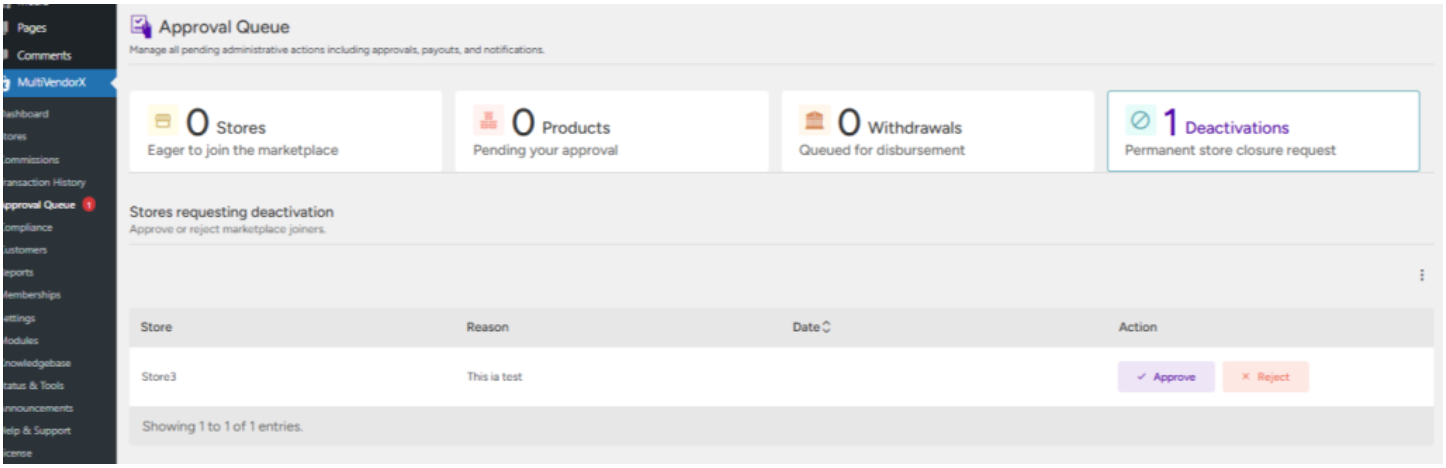


Approving or Rejecting Deactivation Requests from the Admin Dashboard

The admin receives an email notification when a store requests account deletion. The email includes a link to the Approval Queue page.

On the Approval Queue page, click the Deactivation tab to view all pending requests. From there, the admin can approve or reject each deletion request.

- By clicking on **Reject**, the admin can deny the store’s account deactivation request.
- By clicking on **Approve**, the admin can accept the request and make the store deactivated.


Pages
Comments
MultiVendorX
Approval Queue
Manage all pending administrative actions including approvals, payouts, and notifications.
0 Stores
Eager to join the marketplace
0 Products
Pending your approval
0 Withdrawals
Queued for disbursement
1 Deactivations
Permanent store closure request
Stores requesting deactivation
Approve or reject marketplace joiners.
Store
Reason
Date
Action
Store3
This is test
Approve
Reject
Showing 1 to 1 of 1 entries.